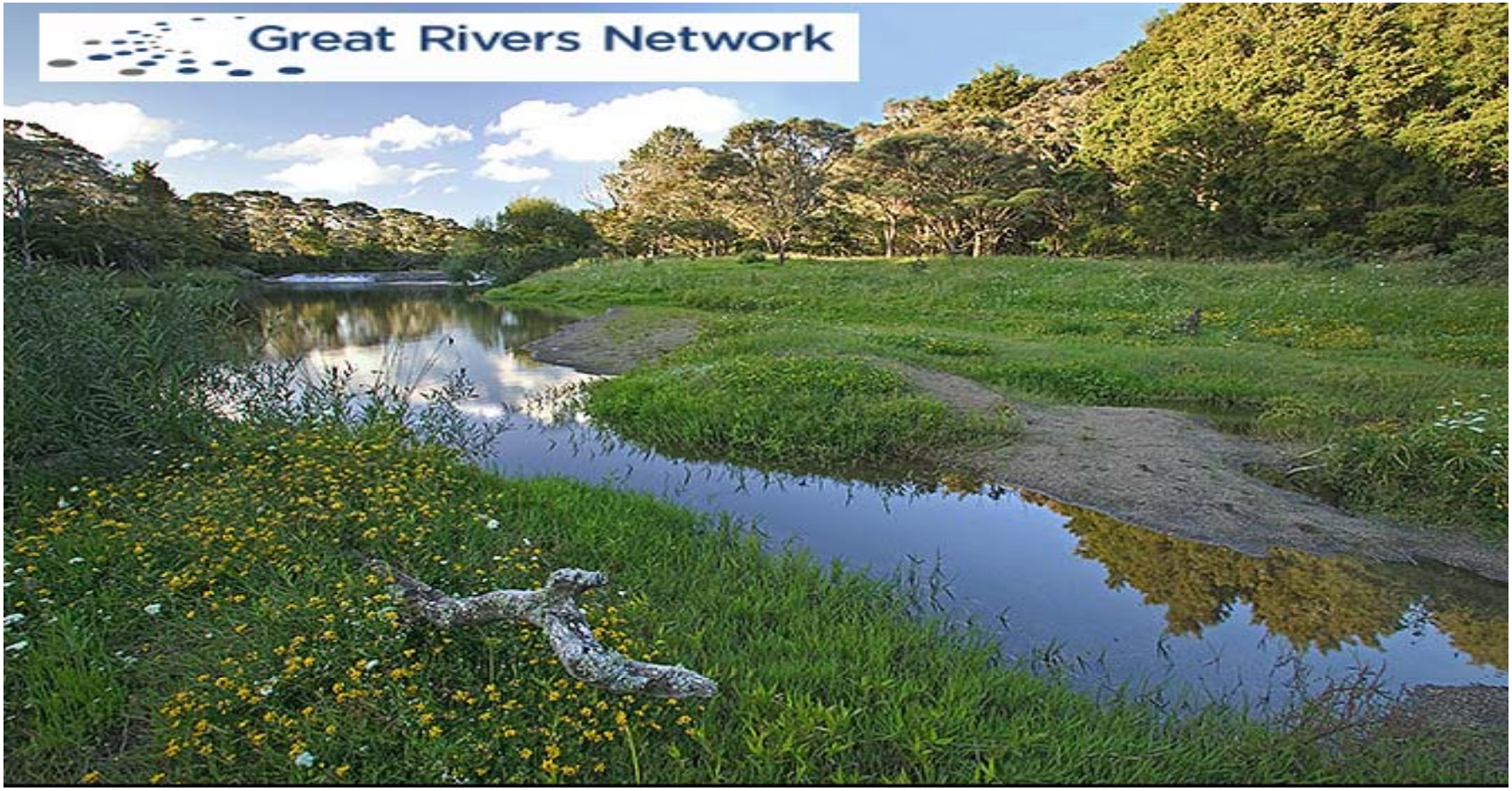


Creating Your GRN Search Page

Goal

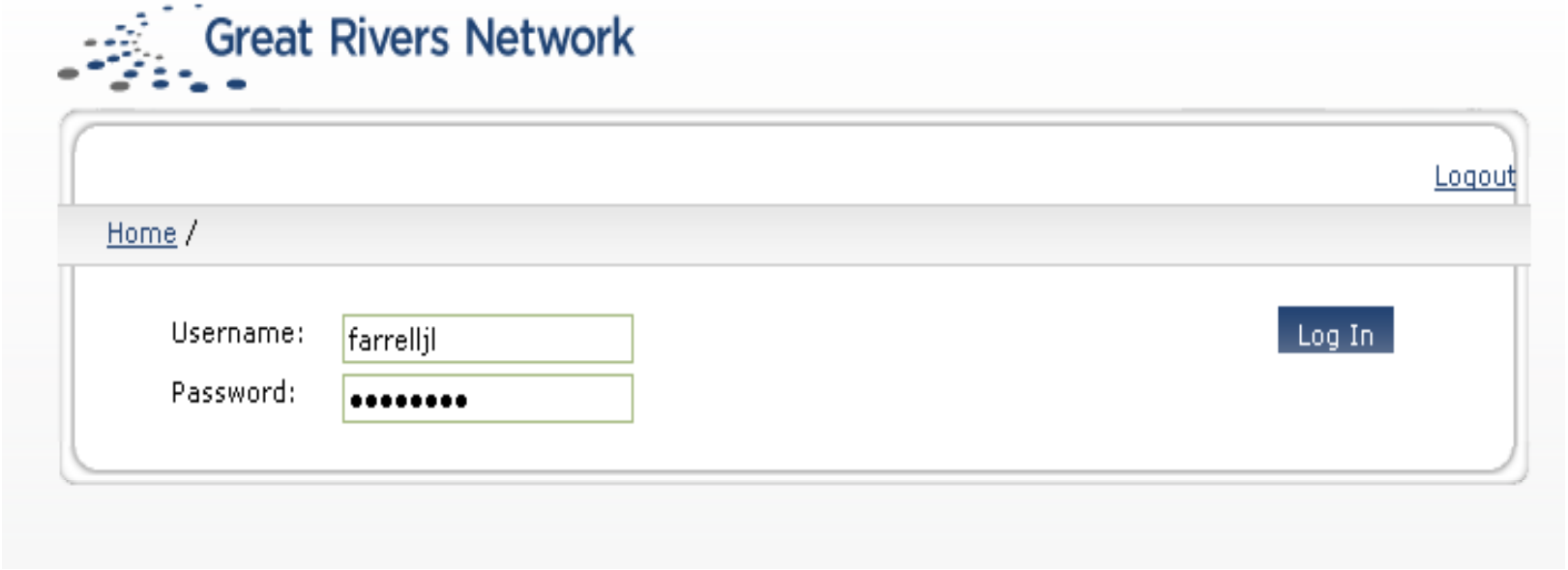
- Build your GRN site look with the search results of your choosing
- Add a search box to your site

How MHS Uses the Search Box

- Show search box on MHS site
- http://www.mnhs.org/index.htm
- Keyword search [railroad] (History Finder)
- Fielded search [Hill] (People Finder)

Logging In

http://greatriversnetwork.org/admin/



Opening Public View

- Open another browser window
- Go to http://greatriversnetwork.org/
- ach
- blue
- olms
- nico

What is an Admin Site?

- Web page that you'll log in to with a password
- You'll have the option to name your page and put organizational information
- You can choose which collections you want to search
- You can customize your search page to look like your institution's webpage
- You can get the info to add a search box on your site

CROW WING COUNTY HISTORICAL SOCIETY

MUSEUM & LIBRARY - EST. 1927

The Crow Wing County Historical Society has been keeping tabs on Crow Wing County's history since 1927. The museum has three floors of exhibits including displays on the lumber industry, the railroads, mining, and home life. You can also walk through a period home from the early 1900s, completely restored!

Venture into your own history using the museum's research library; look through hundreds of historical photographs, maps, and books. Page through historical copies of several area newspapers, some going back to the late 1800s.

© 2008-2009 Crow Wing County Historical Society, PO Box 722, Brainerd MN, 56401 - Phone: (218) 829-3268 - Email: history@co.crow-wing.mn.us
Site design by Ross Hoffmann - Email: ross.hoffmann@gmail.com - Site hosting by Syvantis Technologies - Web: http://www.syvantis.com/

Keyword or phrase: Search

Collections to Search

- Minnesota Historical Society Place Names
- Digital Horizons
- Minnesota History Magazine
- North Dakota Marriages
- Minnesota Historical Society Web Site
- UND Chester Fritz Library Digital Collections
- Minnesota Historical Society Finding Aids
- Minnesota Reflections
- Blue Earth County Historical Society Web Site
- Minnesota Historical Society Photo & Art Database
- Minnesota Birth Records Index
- Nicollet County Historical Society Web Site
- Minnesota Death Records Index
- Olmsted County Historical Society Web Site
- Anoka County Historical Society Web Site
- Minnesota Veterans Grave Index
- Blue Earth County Marriages
- Minnesota Historical Society Library Catalog

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Site design by Ross Hoffmann - Email: ross.hoffmann@gmail.com - Site hosting by Syvantis Technologies - Web: http://

Minnesota Historical Society Bush Foundation
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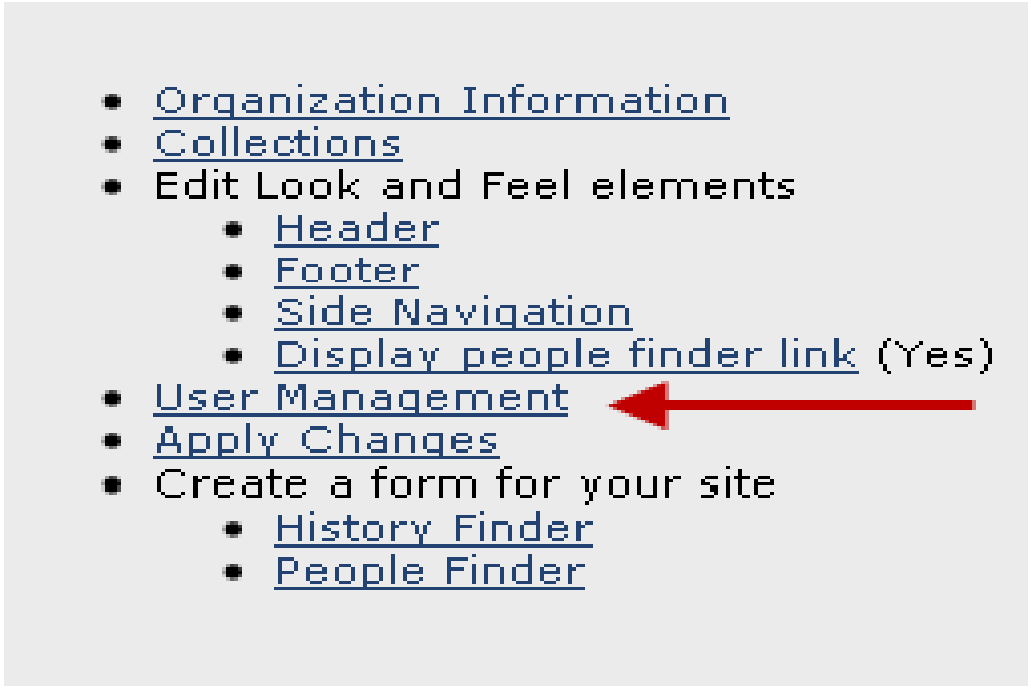
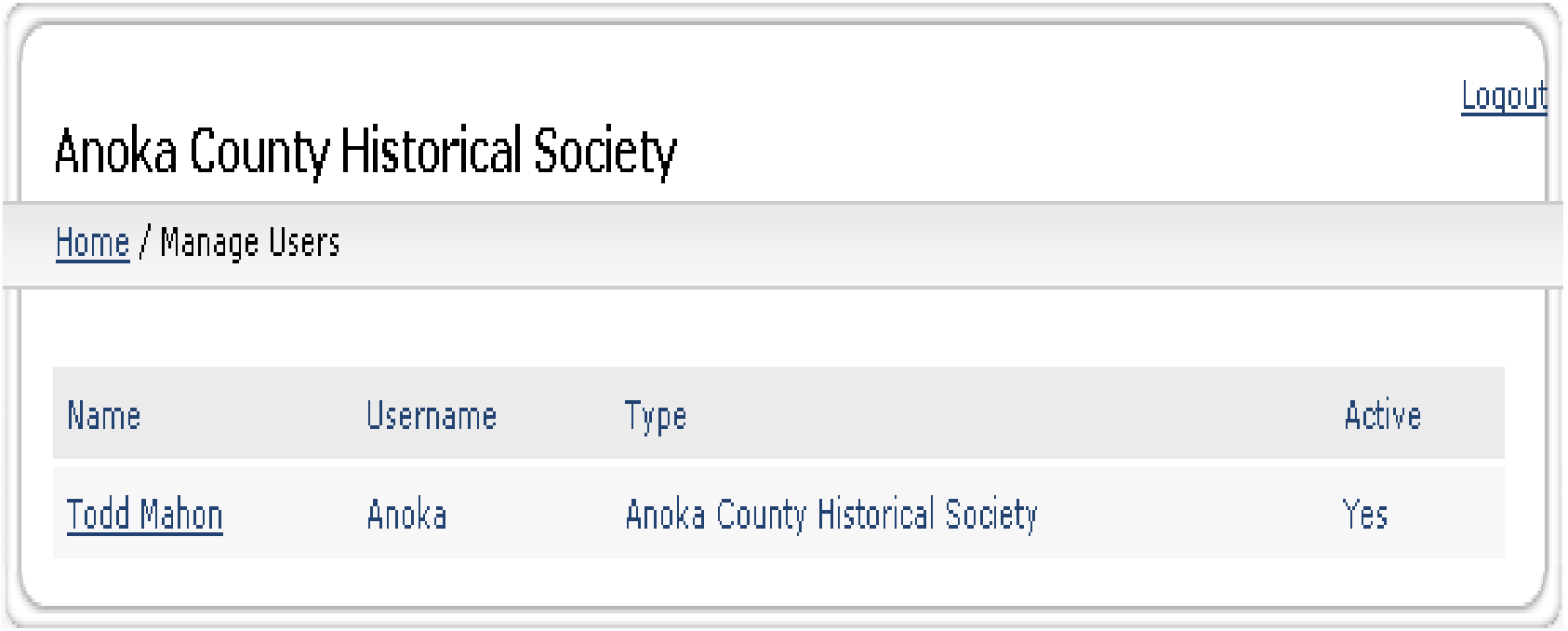
What We'll Cover

- Logging in to the Partner Admin site
- Administrative options
  - Organization Info, password changing
  - Collections
- Editing look and feel
    - Header
    - Footer
    - Side Bar Navigation
- Apply Changes
- Create a Search Box on your site
  - History Finder
  - People Finder

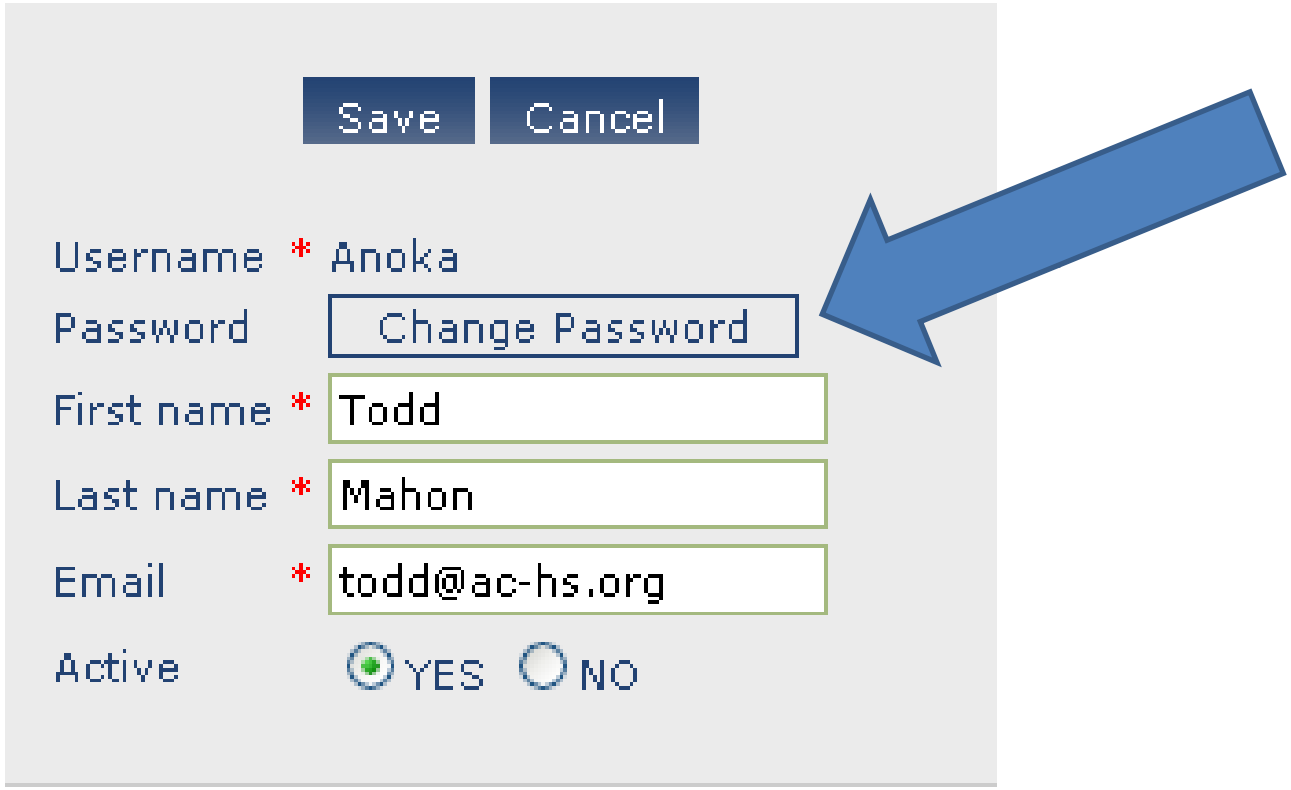
Changing Your Password



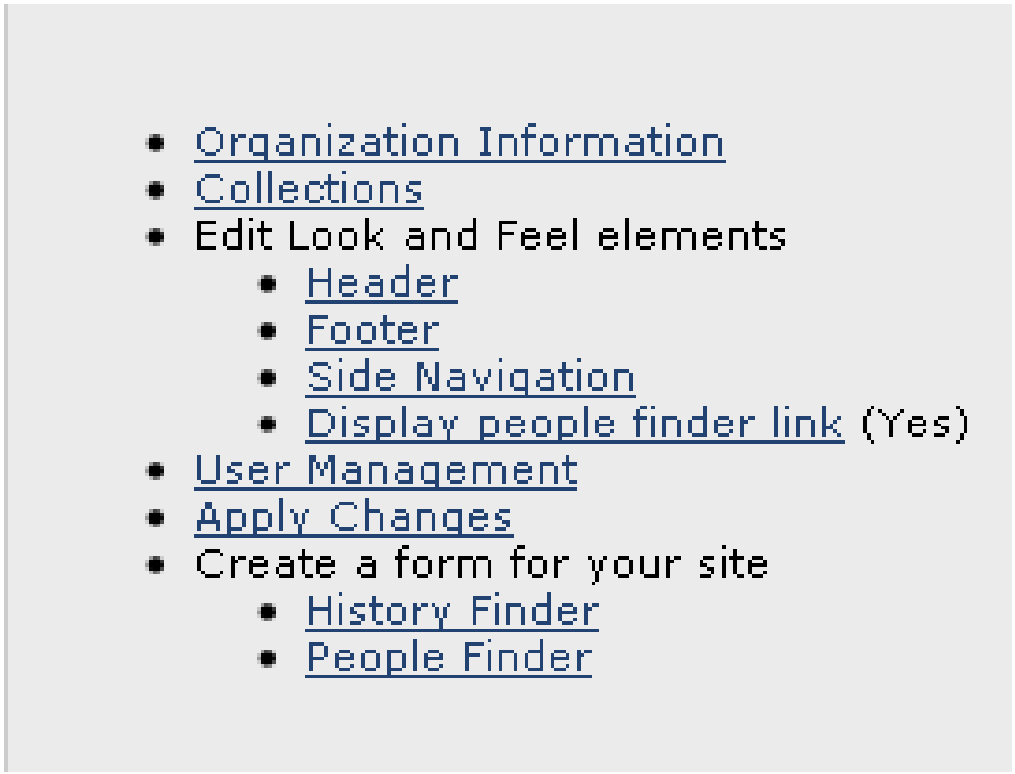
Password


Logout
Anoka County Historical Society
Home / Manage Users
Name
Username
Type
Active
Todd Mahon
Anoka
Anoka County Historical Society
Yes

Password


Save
Cancel
Username * Anoka
Password
Change Password
First name * Todd
Last name * Mahon
Email * todd@ac-hs.org
Active
YES
NO

Administrative Options



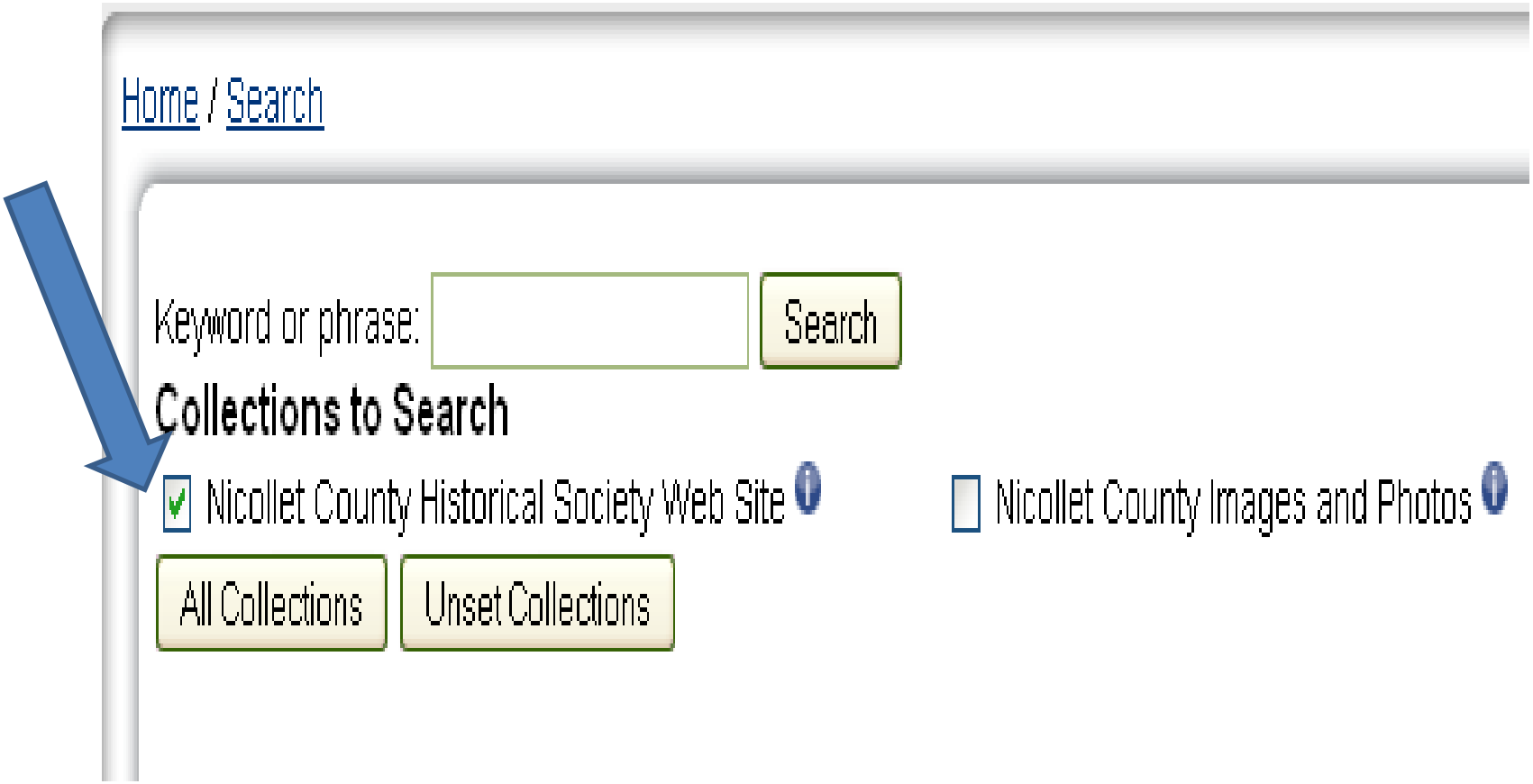
Organization Info

Adding Collections

People / History Collections

Choosing Collections for Display

Default Collections



Building Your GRN Site Look

- Header
- Footer
- Side Bar Navigation

Keyword or phrase: Search

Collections to Search

- Minnesota Historical Society Place Names
- Digital Horizons
- Minnesota History Magazine
- North Dakota Marriages
- Minnesota Historical Society Web Site
- UND Chester Fritz Library Digital Collections
- Minnesota Historical Society Finding Aids
- Minnesota Reflections
- Blue Earth County Historical Society Web Site
- Minnesota Historical Society Photo & Art Database
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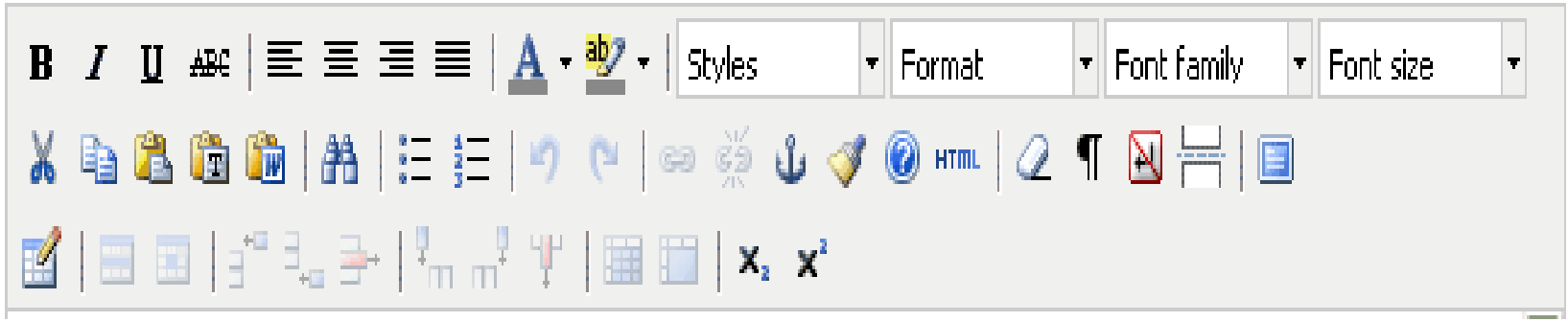
Adding the Header

- Open the **Header** page & then click on the **html** editor
- Go to your website
- In the browser window select **View** and then **Page Source**
- Look at the source code and determine which part of it is the header of your site. Copy it and paste it in the html editor

Header Editor

Save Cancel



Make Sure Your Links Link

- Go through the html code and make sure that any place that has ‘href’ or ‘src’ has the root link to YOUR website
- These ‘href’ need http://www.bechshistory.com/

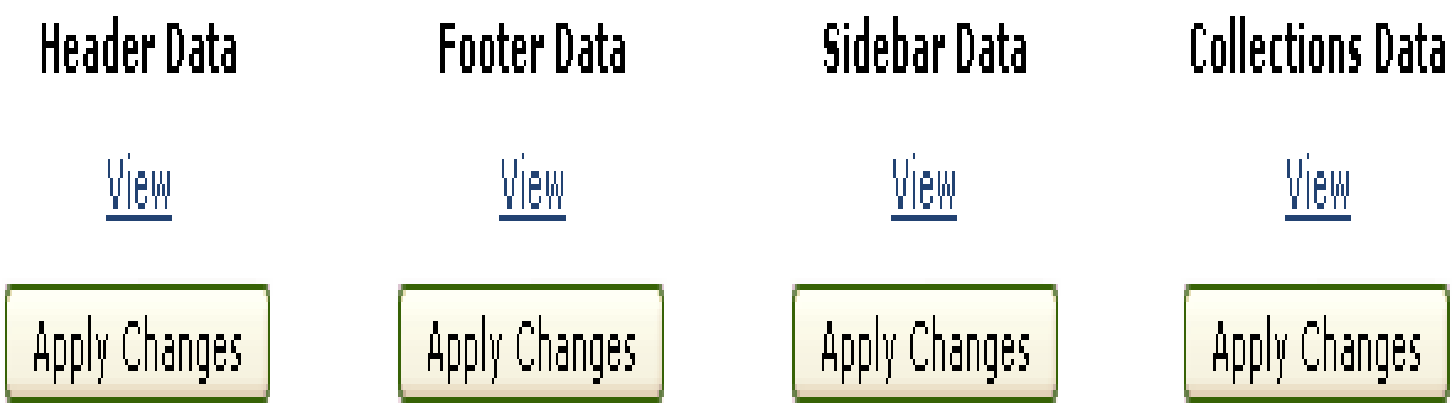
Make Sure Your Links Link

```
<li>
  <a href="http://www.bechshistory.com" class="MenuBarItemSubmenu">Home</a>   </li>
<li><a class="MenuBarItemSubmenu" href="/museum/index.html">Museum</a>
      <ul>
        <li><a href="/museum/blue_earth_county_history.html">BEC History</a></li>
        <li><a href="/museum/exhibits.html">Exhibits</a></li>
        <li><a href="/volunteering/index.html">Volunteer</a></li>
```

Applying Changes

- OKAY! You've got your html in the header and you'd like to look at the page
- **Save changes** there and return to your Admin home
- Then, you must go to Apply Changes and click **Apply Changes** to the **Header** before these changes will appear on your site

Apply Changes



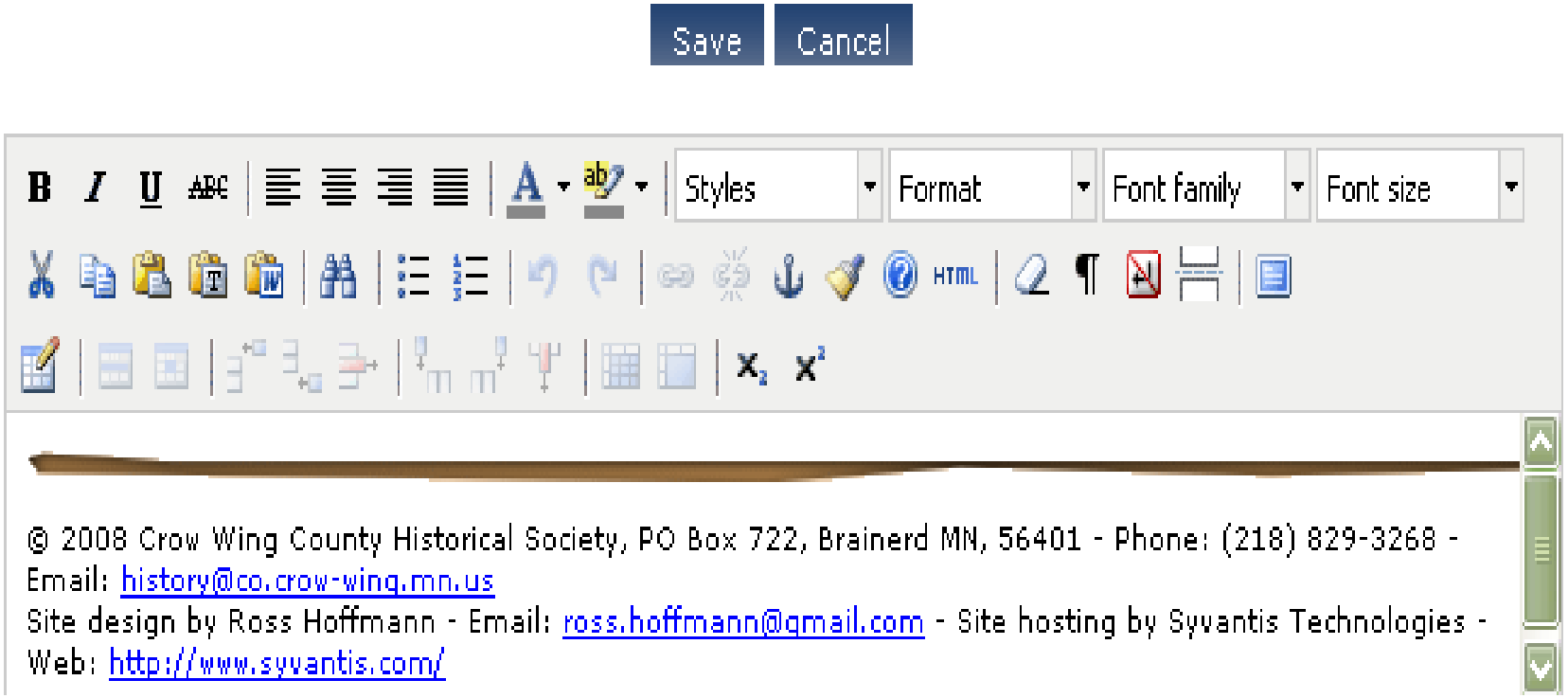
Apply Changes

- These procedures are the same for the footer and side bar navigation
- For all procedures, you must not only save the changes in the header, footer, & side bar navigation area, but you must also go to the Apply Changes area and click **Apply Changes** for changes to be made
- This allows you to work on your site without the changes taking effect

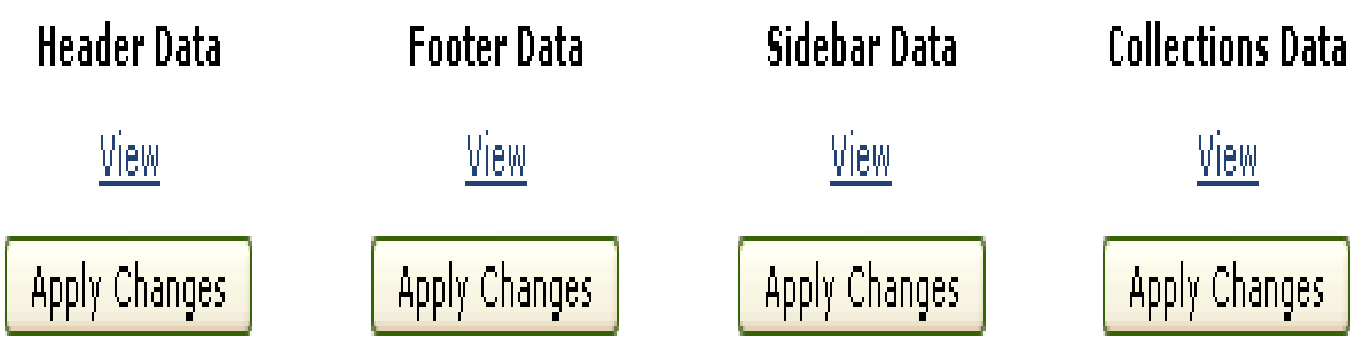
Footer

- Open the **Footer** page & then click on the **html** editor
- Go to your website
- In the browser window select **View** and then **Page Source**
- Look at the source code and determine which part of it is the Footer of your site. Copy it and paste it in the html editor

This Looks Familiar!



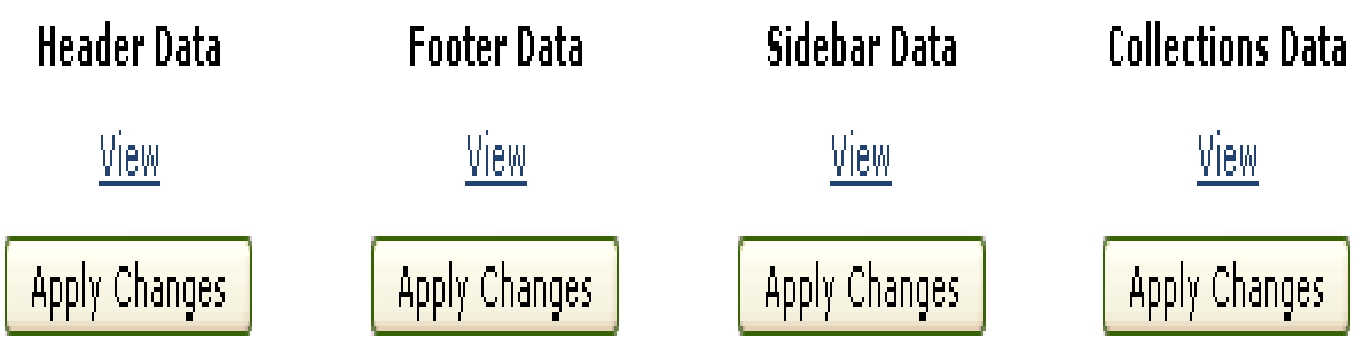
Remember to Save & Apply Changes



Side Bar Navigation

Side Bar Navigation

Remember to Save & Apply Changes

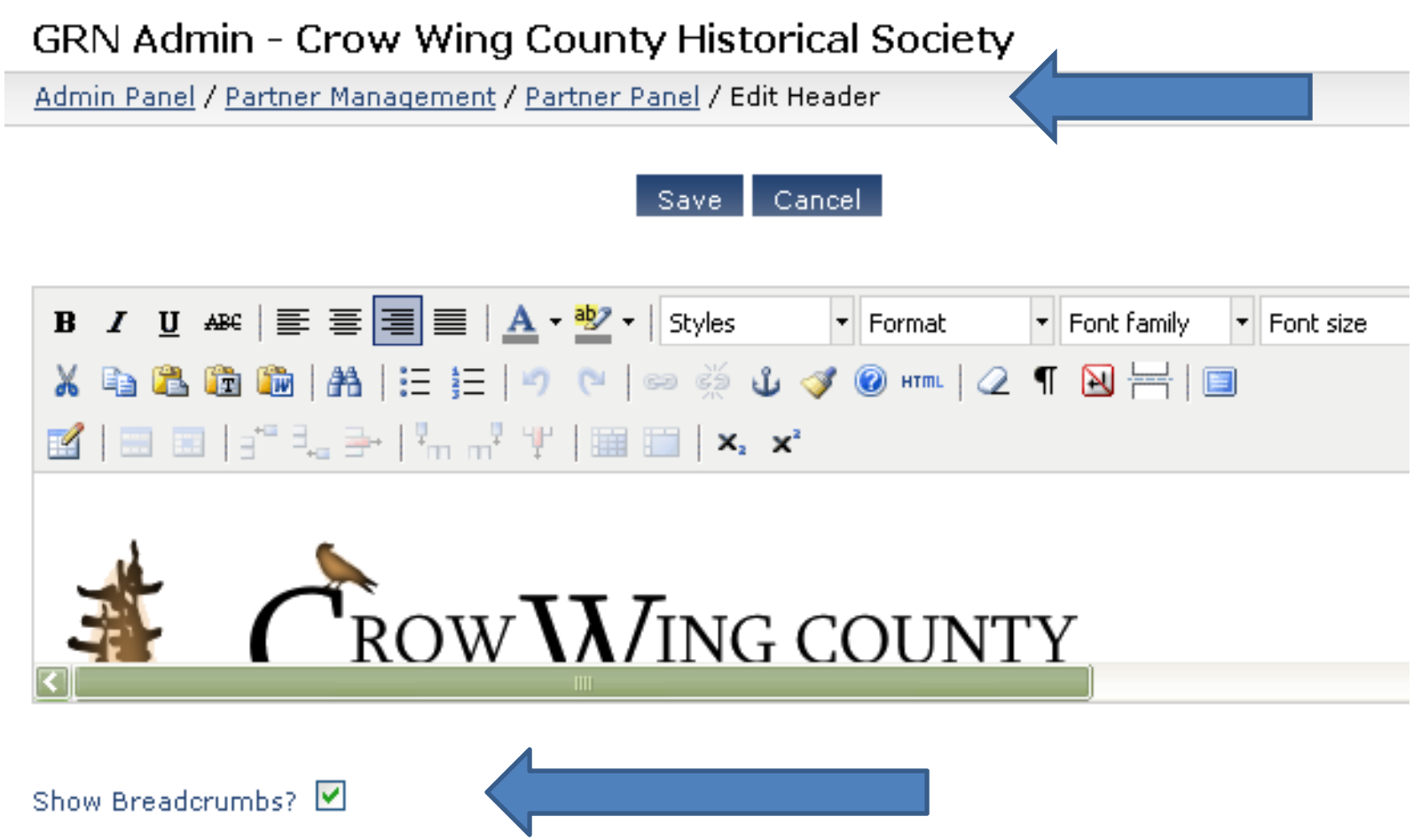


Display People Finder Link

Display People Finder Link

Breadcrumbs

- Checkbox that controls the Breadcrumb feature (at bottom of Admin page)
- Provides links back to the parent pages of the user's current page
- The Breadcrumb provides a trail for the user to follow back to the starting point of the search page


GRN Admin - Crow Wing County Historical Society
Admin Panel / Partner Management / Partner Panel / Edit Header
Save
Cancel
Styles
Format
Font family
Font size
HTML
CROW WING COUNTY
Show Breadcrumbs?

Creating a Search Box for your Website

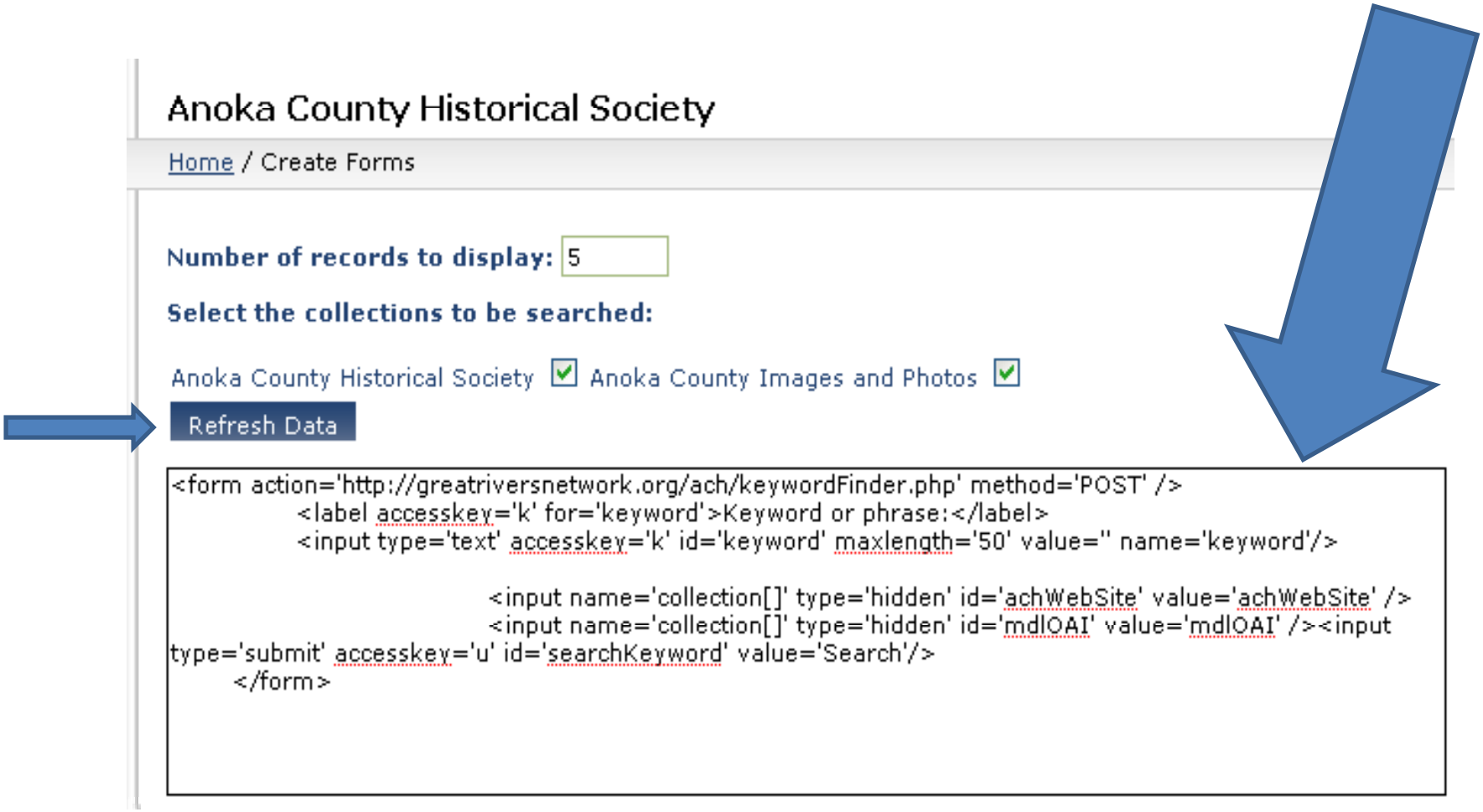
- To generate the required HTML code for a History finder Search box:
  - Select History Finder or People Finder from the Collection Manager page under Create a Form for Your Site

Creating a Search Box for your Website

Creating a Search Box for your Website

- Select **Refresh Data** to generate the HTML to copy. Consider the following options beforehand:
  - You can limit the number of results a Search will display on your page. Decide how many search results you can handle and enter the value in the field
  - If you want a particular collection to be available for a user's search, be sure to check the appropriate box

Search Box


Anoka County Historical Society
Home / Create Forms
Number of records to display: 5
Select the collections to be searched:
Anoka County Historical Society
Anoka County Images and Photos
Refresh Data
<form action='http://greatriversnetwork.org/ach/keywordFinder.php' method='POST' />
<label accesskey='k' for='keyword'>Keyword or phrase:</label>
<input type='text' accesskey='k' id='keyword' maxlength='50' value='' name='keyword'/>
<input name='collection[]' type='hidden' id='achWebSite' value='achWebSite' />
<input name='collection[]' type='hidden' id='mdlOAI' value='mdlOAI' /><input type='submit' accesskey='u' id='searchKeyword' value='Search'/>
</form>

Search Box

- Clicking Refresh Data gives you the code that you need to put into the code that creates your own site
- Open your html editor
- Cut and paste the code
- Paste it into your sites code

Overview: Your GRN Site

- Maintain the look of YOUR website by adding header, footer, and side bar navigation
- Choose which search results you'd like displayed
- Add search boxes to your website
- Continue to submit collections to the GRN so that we can make them available to your patrons (coming soon)!